



MINUTES

Perry Park Metropolitan District

Board of Directors Meeting

Date: May 11, 2017

Location: Perry Park Country Club

1. Meeting Call to Order and Introductions

The meeting was called to order by Board President Randy Johnson at 6:03 p.m.

2. Determination of Quorum

Attending the meeting were board members Randal Johnson, Derek Meredith, Vanessa Dao, Valerie Durringer and Stacie Sneider. Other attendees included Tony Perconti, Keith Worley, and 3 homeowners.

3. Approval of Minutes from April 13, 2017 BOD meeting

April meeting minutes were reviewed and approved as presented (M2017-05-11-01)

4. Comments from Members of the Audience

The audience had no comments.

5. Treasurer's Report

Discussion: The board discussed the March financials, the cadence for financial reporting, financial audits, and board roles vs. external resources with subject matter expertise in various areas. The March financials did not reflect the month of March, but rather the financials for the time period between BOD meetings.

Decisions: The financial statements for 2017 will be updated to reflect a calendar month rather than the period between board meetings. As a result, a motion was made and approved to update and publish January, February, March, and April financials. (M2017-05-11_05). Audits will be completed every 3 years, beginning in 2018 for 2017 financials. There was not a vote for Motions M2017-05-11_02 and M2017-05-11_03.

Actions: PPMD BOD will contact an external CPA to review monthly financials and present updated financials at the June meeting as well as take responsibility for financial reporting in the future.

6. Old Business

PPW&SD Wauconda Park Bridge

- Discussion: The PPW&SD altered the channel rather than build a bridge.
- Decision: N/A
- Action: No action necessary at this time.

Committee Updates

Social Events Committee

- Discussion: July 4 celebration is progressing and will occur on July 4 with an 11 a.m. parade, concert band, fireworks, and vendors. Support is being provided by the Douglas County Sheriff and Larkspur Volunteer Fire Auxiliary (LVFA) will be contacted for additional traffic control. Awards will be given for “best of” floats. The parade termination point and food vendors/offering were discussed.
- Decision: The parking termination point will remain as it has been in the past. PPMD will continue to fund ice cream and water for attendees.
- Action: Committee Chair will speak with the Perry Park Country Club F&B Manager regarding PPCC assistance in bringing hot dogs to the celebration area. Committee Chair will request LVFA volunteer availability by 9:30 or 10 a.m. prior to the start of the parade.

Firewise Committee

Grant Applications

- Discussion: The PPMD has received 19 Firewise grant applications and 2 residents have completed the grant work. The BOD discussed deadlines for both the completion of work and reimbursement requests.
- Decision: M2017-05-11_06 was made and passed to approve 19 Firewise grant applications received to date. M2017-05-11_07 was made and approved to reimburse Walt Marti (\$500) and Dave Ellis (\$350) for Firewise mitigation work that is completed. Firewise mitigation work must be completed by October 1 which marks the beginning of the PPMD fall slash pick up and reimbursement requests and contractor invoices must be submitted by October 15th.
- Action: PPMD Treasurer to issue checks to Marti and Ellis.

Rescheduled Firewise Day

- Discussion: The Firewise Day is rescheduled for 6 pm on Thursday May 18 at the Perry Park Country Club. A resident stated that his block did not receive the original mailing. A second mailing was discussed to remind residents of the date, and it was recommended that an initial and a back-up date be included in future initial communication to residents.
- Decision: Include initial and back-up date in the future and move initial date to middle of May.
- Action: PPMD email blast to subscribers and Facebook post to announce new schedule date of May 18th. Mailing list to be reviewed and possible new mailing pulled prior to any future mailing.

State Fire Assistance Grant Pre-proposal application for \$245,000

- Discussion: The Project Forester (Keith Worley) submitted a pre-proposal to the Colorado State Forest Service (CSFS) for the FY2018 Western Wildland Urban Interface Grant Program on May 8. If approved, the grant will help reduce wildfire fuels, treat high priority areas, and improve firefighter safety by both reducing fuel loads and improving defensible space in the Perry Park and Haystack areas impacted by the Douglas fir Tussock Moth epidemic from 2014-2015. The CSFS will submit up to 10 proposals for the competition and work with a contracted grant-writer to develop complete grant proposals for the western competition. Grant applications will be completed by August 25, 2017.
- Decision: N/A – pending decision from CSFS
- Action: None at this time.

Additional Markers Along Pond Frontage Road

- Discussion: The BOD debated the use of natural products like boulders or timbers rather than plastic signs to prevent driving/parking in the wrong areas.
- Decision: A motion previously made was approved (M2017-04-13_04) to allocate up to \$200 for 4 Carsonite Marker Posts and 8 decals to be used at the front of the park along the frontage road.
- Action: The Project Forester will procure and place these posts and decals

Proposed Community Prevention Committee

- Discussion: The BOD discussed potential areas of focus for this committee that included neighborhood watch “see it- report it”, speed sign maintenance, changes to the locks and re-registration for residents on upper Cheyenne Road, and August 1 National Neighborhood Watch day.
- Decision: The BOD agreed this committee should proceed to develop its charter mission.
- Action: Committee Chair will recruit committee members and further develop its plan.

7. New Business

Perry Park Roads Status

- Discussion: Randy Johnson provided an update from Douglas County regarding the road concerns expressed to the county. Perry Park is scheduled for a major hot mixed asphalt overlay project in 2018 and that the county has developed a preliminary set of construction plans for southbound right turn lane (from Perry Park Road to Red Rock Drive) and for a northbound left turn lane (on Perry Park Road to Red Rock Drive). Funding is set aside and requires that the county receives right of way (ROW) from the PPMD at no cost. The construction may commence as early as late 2017 or early 2018. Randy also reported that some works have been completed in areas where there was a high need for repair.
- Decision: N/A
- Action: BOD to work with DC regarding the ROW required for the turn lanes.

Maintenance of PPMD Owned Properties: Wauconda Park and PP Entryway

- Discussion: The BOD discussed the lack of recent landscaping and maintenance at the front of the park and safety and maintenance concerns at Wauconda Park. The possibility of hiring a playground safety inspector was discussed for the park. With the DC starting construction on the turn lanes later this year or early next year the BOD discussed maintenance only on the PP entryway. The BOD also discussed that as much information as possible on new business items should be presented to the BOD via e-mail prior to the BOD meetings
- Decision: Both items will be addressed by the PPMD.
- Action: Two BOD members will walk the Wauconda Park and PP Gateway to review maintenance and repairs and will bring findings to June meeting. BOD members surfacing new business will communicate more details in advance of the BOD meeting when possible.

Daffodil Program

- Discussion: The question was raised as to whether the Daffodil Program will continue.
- Decision: PPMD will continue the Daffodil Program.
- Action: PPMD will communicate information about the program in July and accept orders in August.

8. ADJOURNMENT

The meeting was adjourned at 8:10 p.m.

Agenda Item	Motion #	Motion	Passed Y/N
3.	M2017-05-11_01	Motion to approve the Minutes of the April 2017 PPMD BOD meeting (as presented or as corrected).	Y
5.	M2017-05-11_02	Motion to approve the Treasurer's Report for 05-11-2017 PPMD BOD meeting as well as authorize payments as detailed in report.	No vote (see M2017-05-11_05)
5	M2017-05-11_03	Motion to approve updated Treasurer's Report for March and April.	No vote (see M2017-05-11_05)
6.b.ii.4	M2017-04-13_04	Motion to approve expenditures not to exceed \$200 to address update of markers along pond frontage road was ADDED during 4/13/2017 meeting and voted on during 5/11/17 meeting.	Y
5	M2017-05-11_05	Motion to update and re-publish January, February, March and April financials based on each calendar month.	Y
6.b.ii.1	M2017-05-11_06	Motion to approve 19 Firewise grant applications received to date.	Y
6.b.ii.1	M2017-05-11_07	Motion to reimburse Walt Marti (\$500) and Dave Ellis (\$350) for completed Firewise work.	Y