



MINUTES

Perry Park Metropolitan District

Board of Directors Meeting

Date: March 16, 2017

Location: Perry Park Country Club

1. Meeting Call to Order

The meeting was called to order by Board President, Randal Johnson, at 6:03 p.m.

2. Determination of Quorum

Board members in attendance were Randy Johnson, Derek Meredith and Vanessa Dao.

3. Approval of Minutes from February 9, 2016 BOD meeting

Minutes of the February meeting were reviewed. Derek motioned to approve the minutes and Vanessa seconded, followed by a vote to approve the minutes. (M2017-03-09_01)

Edits/changes - Kristelle will accept changes and give to Derek to post on website.

4. Douglas County Sherriff Office: Tom Cornelius on Neighborhood Watch Program

Tom left information to be presented at next meeting for discussion.

5. Comments from Members of the Audience

Resident Todd Hilts asked if the Fire station here in Perry Park is manned. Randy said yes there are always 2 stationed 24/7 and that they may not always be there as they may be out answering a call or dealing with an issue.

Resident inquired about the Community Garage Sale on May 12th & 13th 9:00am – 3:00pm. Need to get people that are having a sale on their property to sign up so we can get a map of locations to help people navigate the day of the sale. Dave Gardner is willing to do some of the signage to be put on the main streets and then have each resident housing a sale to post a sign at their own property. Generally they ask \$5.00 from each garage sale resident which will fund the main signage. Signs will be posted on the 10th and must be down by the 14th. Board has approved the signs and the rest resident effort. Board will also do an email blast and put on website.

Tony was wondering about putting a sign up for the extreme conditions and fire danger. Possibly Firewise Committee items to handle we will check with them on the 6th regarding wildfire messaging. Tony also wondered about getting new signs put up near the pond that say no motorized vehicles beyond this point or something to that effect. We can purchase decals to add to the current signs to make it clearer. Keith will get pricing together and bring to the next meeting.

6. Treasurer's Report

Vanessa reviewed the treasurer's report for the past month stating that the District started the month with \$428,089.49 in various cash accounts, and ended the month with \$430,121.30. The disbursements for operating expenses totaling \$4,292.82 were approved. Derek motioned and Vanessa seconded a motion to approve the disbursements. Motion passed. (M2017-03-09_02)

7. Old Business:

Committee Updates – Announcement of formation of the different committee's needed:

Social Events Committee – 4th of July

Derek motioned to approve the 4th of July contracting agreements and payments. Randy seconded and motion passed. See Motions and Resolutions Chart. (M2017-03-09_03)

Derek motioned for firework approval of new contract with extension of 3 years. Randy seconded the motion, no discussion, all in favor, motion passed. See Motions and Resolutions Chart. (M2017-03-09_04)

Firewise Committee – Meeting on April 6th, working session and we will post the agenda on the website. Grant approval sheet in draft form, redlines to review for final approval.

Firewise Day – April 29th, we are doing a mailer 30 days before and a post card one week before. Need to check our bulk mailer permit as we believe it is due soon. We will announce the Grant and Slash programs and an evacuation map. Walt will assist with the mailing labels and help (tax exemptions on site). The mailer will be a 6 page (3 sheets front and back) 1 sheet color and the other 2 black and white. Randy spoke with Frank at the club and they will handle the snacks/refreshments and when it gets closer and we have a good number we will get an estimate for this.

Derek motioned for a not to exceed \$2,000 for mailer, Randy seconded the motion, motion passed. See Motions and Resolutions Chart. (M2017-03-09_09)

Reminder of possible slash burn and that we must have the right conditions to complete the burn. Walt mentioned if we can't burn then we will need to mulch and that is around a \$10,000 cost.

LES PTO Boot Scootin Boogie Donation – Derek motioned to not approve as it doesn't fit within the parameters of helping the park. Vanessa seconded the motion, motion passed. See Motions and Resolutions Chart. (M2017-03-09_05)

Geocache on PPMD Property – Derek motioned that we establish a movement to oppose these type of items in the park. Vanessa seconded, motion passed. See Motions and Resolutions Chart. (M2017-03-09_06)

8. New Business

Document Shredding – Resident asked if we can approve and accept and can the date change to after tax day? If we continue this event each year then it would fall after the 15th each year thereafter if we had it on the 3rd Saturday of April.

The board thinks it is a great idea – we will do an email blast – would have to post as just to Perry Park residents. Randy will get contact information to Derek to explain to them these conditions. Derek motioned for April 15th Shred Day, Randy seconded, motion passed. See Motions and Resolutions Chart. (M2017-03-09_10)

Benefits of Management Company – We have 5 companies to review and propose the list of items to see the need. Resident mentioned that he would like to see the list of management companies since he has worked with many and can give recommendations. He also voiced that management companies tend to make restrictions in HOA's. Randy reminded him that we are not an HOA and that we don't need them to manage Perry Park. Our needs for a management company would basically be for a narrower focus. For duties that are too time consuming for our board members to handle off hours. More like a Special District Management so that when there is a new election of board members whose terms all end at the same time then there would be a smooth transition of duties and responsibilities.

Solid Waste Disposal or Junk Dump – Bid from Tony is \$350/bin. We will schedule this for Saturday, May 20th (weather permitting). A formal motion for this effort will be presented at the April board meeting.

Storage Unit – Derek motioned to approve rental of storage unit not to exceed \$1,000 to hold PPMD large maintenance items as well as old project documentation. We will need a fire-proof cabinet or something to hold these documents. Resident may have one he can donate. We will inventory everything that goes in to this unit. Vanessa Seconded the motion, motion passed. See Motions and Resolutions Chart. (M2017-03-09_07)

Email Blast – Derek motioned to approve email blast for all 6 items (see list) Need to make a Sentinel note of new residents linked to email blasts. Vanessa seconded, all in favor, motion passed. See Motions and Resolutions Chart. (M2017-03-09_08)

9. Adjournment

No further matters to come before the board, Derek moved, and Randy seconded, a motion to adjourn the meeting. The motion was passed and the meeting was adjourned at 7:38 p.m.

Submitted by Kristelle Moore, April 2, 2017

Agenda Item	Motion #	Motion	Passed Y/N
3.	M2017-03-09_01	Motion to approve the Minutes of the February 2017 PPMD BOD meeting (as presented or as corrected).	Yes
6.	M2017-03-09_02	Motion to approve the Treasurer's Report for 03-09-2017 PPMD BOD meeting with understanding that full reconciliation against bank accounts will not be available until April meeting.	Yes
tu7-a-i.	M2017-03-09_03	Motion to approve contracting and any pre-payments required to secure 4 th of July vendors which include J&M Fireworks, Denver Concert Band, and Hot Dog stand.	Yes
7-a-i(B).	M2017-03-09_04	Motion to approve entering a multi-year contract with J&M fireworks and to convey payment at least 70 days (NLT April 25, 2017) prior to garner 8% bonus fireworks. This multi-year agreement will provide bonus fireworks for each year (5% year 1, 10% year 2, 15% year 3). This motion also authorizes entering into contracts for the Ice Cream and Concert Band as well as issuing payment as necessary to reserve all services associated with the 4 th of July celebration.	Yes
7-b.	M2017-03-09_05	Motion to reject the request for a donation to the "LE PTO Boot Scooting Boogie" as not demonstrating sufficient direct benefit to the residents of the PPMD.	Yes
7-c.	M2017-03-09_06	Motion to establish a PPMD policy prohibiting the use of PPMD property for any GEOCACHE activity (whether sponsored or not).	Yes
8-e.	M2017-03-09_07	Motion to approve renting a storage locker for storage of all PPMD owned assets at a cost not to exceed \$1000___ annually. The locker rental will be re-approved annually as part of the annual budgeting effort.	Yes`
8-f.	M2017-03-09_08	Motion to approve Email Blasts and Website messaging for the Firewise program (to include program overview, application, and annual Firewise day scheduled for April 29, 2017)	Yes
		ADDED during meeting on 03/16/2017	
	M2017-03-09_09	Motion to approve authorization of not-to-exceed \$2000 for funding of Firewise mailer to include printing and posting.	Yes
	M2017-03-09_10	Motion to approve request to hold a document shred event at entrance to the park on 15 April 2017.	Yes
		End of Motions submitted at 03/16/2017 PPMD board meeting.	