

RECORD OF PROCEEDINGS

**MINUTES OF A REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE
PERRY PARK METROPOLITAN DISTRICT
HELD
February 21, 2019**

A Regular Board of Directors' Meeting of the Perry Park Metropolitan District was held on February 21, 2019, at 6:30 p.m. at the Perry Park Country Club, 7047 Perry Park Boulevard, Larkspur, CO 80118. The meeting was open to the public.

ATTENDANCE:

In attendance were Directors:
Randal Johnson; President
Craig Van Doorn; Vice President
Linda Black; Assistant Vice President
Vanessa Dao; Treasurer
Sean King; Secretary

Also, in attendance were:
Kurt Schlegel, Special District Solutions, Inc.
Lefkowitz
Tony Perconti
Carolyn Jones
Todd McCusker
Nicole Tahmindjis

CALL TO ORDER:

President Johnson noted that a quorum of the Board was present and called the meeting to order at 6:32 p.m.

**CONFLICTS &
DISCLOSURE
STATEMENTS:**

Mr. Schlegel stated that Conflict Disclosures for all Directors had been filed with the Secretary of State's Office and the Directors stated they had no additional conflicts of interest regarding District business.

APPROVAL OF AGENDA:

Assistant Vice President Black moved that the Board approve the Agenda as presented. Upon a second by Director King, a vote was taken and the motion carried unanimously.

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CONSENT AGENDA:

Assistant Vice President Black moved that the Board approve the Consent Agenda as presented. Upon a second by Director King, a vote was taken and the motion carried unanimously.

CORRESPONDENCE:

Mr. Schlegel presented three items as information only:

1. An email from resident Ralph Marsh regarding the possibility of establishing a Neighborhood Watch Program
2. An email from J and M Displays regarding a 2019 Independence Day Fireworks demonstration
3. An email from the Denver Concert Band regarding a performance at the 2019 Independence Day Celebration

PUBLIC COMMENT:

Mr. McCusker thanked the Board members for their work and leadership on the Gateway Pond Project.

UNFINISHED BUSINESS:

Gateway Lake Update: President Johnson provided an update on the project, including the agencies involved in the planning; a timeline for the project; and the next step for the District once the dredging project is complete. The Board members expressed their appreciation to the Douglas County Board of County Commissioners and Douglas County staff for their assistance with this project.

Work is scheduled to commence during the week of February 25, 2019, depending on the weather.

NEW BUSINESS:

2019 Junk Dump: The Board members expressed their desire to once again hold the event for the residents of Perry Park and requested that the Social Events Committee members recommend a date and then begin planning for the event.

2019 Document Shredding Event: Ms. Tahmindjis addressed the Board and requested approval to use an area adjacent to the entrance to the community for the annual document shredding event that she sponsors. The Board members expressed their appreciation to Ms. Tahmindjis for her generosity and volunteered to assist with traffic control during the event. Vice President Van Doorn moved that the Board approve the request to conduct the annual document shredding event near the entrance to Perry Park on April 20, 2019 from 12:00 p.m. until 2:00 p.m. Upon a second by Director King, a vote was taken and the motion carried unanimously.

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Colorado Open Record Act Resolution: Mr. Schlegel presented a proposed update to the District's Resolution designating the Official Custodian of Records and adopting a policy on responding to open records requests for the Board's consideration. After some discussion the Board requested that Mr. Schlegel confirm if there is a cap on the amount of money that can be charged as a "Research and Retrieval Fee". Mr. Schlegel will research the issue and present for the Board's consideration at their March 14, 2019 business meeting.

FINANCIAL AND MANAGEMENT ITEMS:

Review of Cash Position and Financial Statements: Mr. Schlegel presented the District's Cash Position and Financial Statements for January 2019 for the Board's review.

Approval of February Claims: Mr. Schlegel presented the February 2019 claims for consideration and payment. After review, Assistant Vice President Black moved that the Board approve the claims presented for payment totaling \$5,045.22 represented by checks #6215 through #6228. Upon second by Director King, a vote was taken and the motion carried unanimously.

Land Donations: Mr. Schlegel stated that he had been contacted by a Perry Park resident inquiring about land donations to the District. The Board briefly discussed the issue and requested that Mr. Schlegel contact the resident and ascertain the location of the property in question, potential property tax ramifications, etc. and then bring that information back to the Board at a later date and time.

Street Light Update: Mr. Schlegel stated that he contacted Intermountain Rural Electric Association (IREA) and spoke with one of their engineers regarding the possibility of changing out the existing street lamps to Light Emitting Diode (LED) technology in order to save energy and reduce electric expenses. The engineer stated that LEDs are already in place throughout the District. The Directors questioned that statement and requested that Mr. Schlegel contact IREA once again to confirm that statement and to request an "energy review" for the District.

Statewide Internet Portal Authority (SIPA) Website: Mr. Schlegel stated that the District's SIPA website was launched on February 12, 2019. This website contains some of the basic District material and still needs more work before any consideration to decommission the existing District website. Director King and Mr. Schlegel will continue to work on the site

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through completion, which will then be presented to the entire Board for their approval.

COMMITTEE REPORTS:

FireWise Committee: President Johnson stated that he has been in contact with the Douglas County Office of Emergency staff to select a date for an Evacuation Drill for the community. Since the staff at OEM will only be available in September 2019, President Johnson requested that the Board consider holding the evacuation drill earlier in the year without the assistance from Douglas County staff. The Board members agreed that this will be the best course of action and requested that President Johnson work with the FireWise Committee to establish a date and begin planning for the evacuation drill.

Parks & Open Space Committee: No Report

Social Events Committee: The Committee has not met since late in 2018 and a meeting will be scheduled so that the Committee can begin planning work for the:

- 2019 Junk Dump
- 2019 Independence Day Celebration

The Larkspur Mothers will conduct their annual 2019 Easter Egg Hunt in the Town of Larkspur

DIRECTOR'S ITEMS:

Vice President Black recently attended a Castle Rock Water & Sanitation District meeting and found out that there is a firm that is working to acquire easements from property owners in the County in order to install a water delivery pipeline. There is a concern that someone may be planning to export groundwater, obtained locally, for commercial purposes. Vice President Black will stay involved and update the Board members as additional information becomes available.

Vice President Black also inquired about the possibility of or schedule for a slash pile burn. President Johnson stated that he is working to schedule a burn event however there are many regulatory restrictions that must be complied with, and he will keep the Board and the community informed as to a schedule.

Vice President Van Doorn inquired as to what progress has been made with the Perry Park Water & Sanitation District regarding the proposed land lease for the old gravel pit. President Johnson stated that he has discussed with the Water District's staff and

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they will be discussing the lease details with their Board of Directors in the near future.

Director King requested an opportunity to discuss a means of communicating with the residents of Perry Park regarding the 2019 District budget, possible ramifications of the Gallagher Amendment and TABOR, etc. The Board discussed and requested a Special Work Session to discuss this and several other topics.

The Board members requested that Mr. Schlegel work to secure a meeting space and then schedule a Special Work Session for Thursday – March 7, 2019 at 6:30 p.m.

NEXT REGULAR MEETING:

Thursday – March 14, 2019 at 6:30 p.m. to be held at the Perry Park County Club

ADJOURNMENT:

There being no further business to come before the Board, upon motion duly made, seconded and unanimously carried, the meeting was adjourned at 8:31 p.m.

Respectfully Submitted:


Secretary for the Meeting

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Perry Park Metropolitan District

Special Meeting – February 21, 2019

Motions

| Agenda Item # | Motion # | Motion Language | Passed (Y or N) |
|---------------|----------------|--|-----------------|
| 2 | M2019-02-21_01 | Assistant Vice President Black moved that the Board approve the Agenda as presented, second by Director King. | Y |
| 3 | M2019-02-21_02 | Assistant Vice President Black moved that the Board approve the Consent Agenda as presented, second by Director King. | Y |
| 8 | M2019-02-21_03 | Vice President Van Doorn moved that the Board approve the request to conduct the annual document shredding event near the entrance to Perry Park on April 20, 2019 from 12:00 p.m. until 2:00 p.m., second by Director King. | Y |
| 8 | M2019-01-22_04 | Assistant Vice President Black moved that the Board approve the claims presented for payment totaling \$5,045.22 represented by checks #6215 through #6228, second by Director King. | Y |