

Minutes of October 6, 2005 Meeting

Perry Park Metropolitan District
Board of Directors Meeting
October 6, 2005, 6:00 PM
Larkspur Fire Station

1. Meeting called to order by Dave Hamling at 6:00 PM.
2. Determination of Quorum. Dave, Mike Medberry, Larry Schlupp, Keith Worley, and Bob Owens were present.
3. Minutes of September 1 and September 8, 2005 meetings. Dave noted the September 8 meeting was a special meeting and should be so noted in its minutes. Keith moved approval of the minutes as corrected. Mike seconded the motion and it passed unanimously.
4. Treasurer's Report
 - a. Discussion of statement. Larry reviewed the accounting firm's statement of the District's finances. There were no changes suggested.
 - b. Checks review. Larry presented the checks prepared for signature. Mike moved that the Treasurer's report be accepted and that all checks be approved and signed and that the credit card payment be ratified. Keith seconded the motion, and it passed unanimously.
5. Transportation issues
 - a. Second Access. Dave reported that there will be a presentation given to the County Commissioners on November 9, 2005 at 1:30 PM. He hopes that all of the 2nd Access Advisory Committee that are able to attend will attend. There will be time for public comment on the Committee's recommendation. The meeting is scheduled from 1:30 PM to 5:00 PM.
 - b. Traffic signs. Dave reported that the data from the sensors is being recorded by the County, and it is still not in a format that can easily be shared with the District.
6. Wauconda Park update.
 - a. Status. Mike reported that Mark is being "permitted to death," said that Mark's job responsibilities have been heavy lately. Keith said there was no need of permits for the work being contemplated. He said this is a landscaping project, and nothing that will be done requires a permit. Keith will get with Mark in the coming month.
7. Firewise Program.
 - a. Grants. Keith reported he still needs to get the paperwork together and send it to Mike Bahm to close out the 2004 grant.
 - b. Information Committee and Slash Pickup. Keith reported the final slash pickup will begin the week of October 17. He will arrange for a mailer to be sent.
 - c. Mitigation project area. Dave reported the bid has been withdrawn for \$425 for removing a large tree from the project area on Red Rock Drive. A new bid for \$485 has been received. Keith moved the Board approve the bid for \$485 and award the job to Rampart Landscape Arborists. Mike seconded the motion, and it passed unanimously.
 - d. US Forest Service Project adjacent to Perry Park. Dave reported that there will be a timber sale in the winter or spring with brush cutting following the timber cutting. Per the Forest Service statements this spring they expect about 15 truckloads of timber to be removed. The brush will be mulched and spread in the areas they are thinning.

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8. Emergency preparedness planning
 - a. Community Wildfire Protection Plan (CWPP) status. Larry reported the CWPP tasks are on schedule [see appended status report]. He also reported the final version of the plan for this year is now complete and will be posted on the Metro District's website, perrypark.org and the Larkspur Fire Protection District's website, <http://www.larkspurfire.org>. Larry reminded the Board that the CWPP is a living document and must be reviewed each year to assess progress and make any required changes. The plan in hard copy will be distributed to the Board Members, a copy to the Larkspur Fire Protection District, and each of the County Commissioners. A hard copy will be in the Perry Park Water and Sanitation District library. CDs containing the plan will be available in the office of the Perry Park Water and Sanitation District. Larry reported he had spent over 200 hours on the plan. This does not count the time of the stakeholders committee members who also contributed to the formulation of the plan and the plan review. Mike moved that the Board express its thanks to Larry and the stakeholders committee for the work accomplished and that the Board adopt the CWPP as an official document of the Metro District until its review in 2006, and that the Board authorize an amount not to exceed \$500 for the reproduction of 12 hard copies of the plan. Dave seconded the motion, and it passed unanimously.
 - b. Information technology status. Bob reported that he has installed pcAnywhere on the Metro District server and his home computer. John Matyjasik has installed pcAnywhere on his computer. Bob said he needs to work with Mike to properly configure pcAnywhere to enable the server to be accessed from the remote computers. Bob further reported that he and John had transferred ArcView files from the Metro District laptop to John's computer. Don Korinek said that several of the necessary files on the laptop were not read by the current version of ArcView because the District server and John's computer have a more recent version of ArcView. John will continue to work the problem of building up the database to the level to which Don had brought it in the earlier version of ArcView. Bob reported that he has received some instruction from Mike on accessing the Metro District website for administrative purposes, and he will come up to speed in maintaining the website in the coming month. Dave requested that the notice for the 2nd Access Advisory Committee hearing with the County Commissioners be posted on the site. He further requested that the results of the inclusion election, the final version of the CWPP, and the final version of the 2nd Access Advisory Committee's report be posted on the website as well. Bob and Mike agreed it would be done.
9. Old Business
 - a. Weed program. Dave reported that McDonald has bid \$60 per hour and estimates $\frac{3}{4}$ of a day to do the spraying this fall. Dave moved the Board authorize an amount not to exceed \$1,000 for the weed spraying this fall. Larry seconded the motion, and it passed unanimously.
 - b. Gravel pit charges. Dave noted that we must report to the Water and Sanitation District (the lessee for the gravel pit) and the state how much gravel was removed in 2004 and 2005. Since it was agreed there has been no gravel removed from the gravel pit in these years, this will be an easy report to file. Mike agreed to file the report.
 - c. Records storage and retention. Dave apologized that his list of documents is still to be compiled. Don Korinek and Barbara Williams promised to get the documents they have for the Firewise program to Keith before they depart for South Dakota. Mike promised to get a quote from Iron Mountain for what it will cost to keep 10 boxes of documents for 1, 5, and 10 years.

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- d. Elati turnaround. Bob reported that he had received a call from Don Bevlaqua. Don reported that the County has made a turnaround that is big enough for most personal vehicles, though not for a large truck. The person doing the work used the discarded road base and either used the concrete remnants that had been left or removed them. Don was appreciative of the Board's help in getting the County to move on this.
10. New Business
 - a. Inclusion election results. Dave reported that the election results are complete. The vote was 1 in favor and 60 opposed. So the measure fails. The Metro District will work with the County to reach an agreement that any properties within the Separated Urbanization Area boundaries that request subdivision will be required to seek admission to the Metro District. The Metro District will also work with the County to streamline the process, so that property owners requesting subdivision of their property will not find this process complicated or protracted.
 - b. Dave noted that at the last CWPP stakeholders meeting the possibility of a FEMA grant was discussed to accomplish mitigation on private or Metro District owned properties within what our CWPP defines as the Wildland-Urban Interface (WUI). If this comes to pass it might enable doing ten years of mitigation in one or two years. If such a grant is issued it will be a 75% federal dollars and 25% Metro District and private property owners' dollars. In kind work will not count toward the 25%. So far it is hard to judge how real the potential is for a grant. Larry and the Larkspur Fire Protection District people have been gathering the preliminary information for submission through the Colorado Forest Service.
 - c. RAWs (weather station). Mike reported that it may be possible to take part in a County buy of RAWs stations. If this comes to pass, the Metro District may be able to get a station at a lower price than what had been discussed in previous meetings. Mike will follow up.
 11. Other matters coming before the Board
 - a. None.
 12. Adjourn. Bob moved adjournment. Larry seconded the motion, and it passed unanimously at 7:47 PM. Following adjournment a budget workshop was held to prepare a preliminary 2006 budget.

Respectfully submitted,
Paul R. Owens
Secretary

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SUMMARY REPORT

PERRY PARK COMMUNITY WILDFIRE PROTECTION PLAN

Prepared for the Perry Park Metropolitan District Meeting of [October 6, 2005](#)

By: Larry J. Schlupp

The comment period for the Perry Park Community Wildfire Protection Plan *DRAFT* document was closed on September 28, 2005. The “*final*” stakeholders’ meeting was conducted at LFPD Station 161 on September 29, 2005. In addition to gathering comments on the earlier issued *DRAFT* document, the fuel mitigation areas within Perry Park were identified for 2006. Final publication of the Perry Park CWPP should be completed the first week of October. The latter being the case, this is the final update summary report for the Perry Park Community Wildfire Protection Plan.

An article for the [Perry Park Sentinel](#) will be written for the November issue to inform the public that the CWPP is in place.

<u>OUTLINE OF CWPP</u>	<u>10.3.05</u>
<ul style="list-style-type: none"> • Foreword, Introduction and Acknowledgements • Chapter 1, Executive Summary • Chapter 2, Goals, Plan Components and On-going Maintenance of Plan • Chapter 3, Background and History • Chapter 4, Wildfire Hazard Assessment • Chapter 5, Services Infrastructure, Wildland Fire Response • Chapter 6, Public Notification, Communication and Support • CWPP Appendices 	<p>Draft complete 8.23.05, final file amended with comments on 9.30.05</p> <p>Draft complete 8.23.05, final file amended with comments on 9.30.05</p> <p>Draft complete 8.23.05, final file amended with comments on 9.30.05</p> <p>Draft complete 8.23.05, finalised 9.30.05</p> <p>Draft complete 8.23.05, final file amended with comments on 10.3.05</p> <p>Draft complete 8.23.05, final file amended with comments on 10.3.05</p> <p>Draft complete, final file amended with comments on 10.3.05</p> <p>A. <i>Healthy Forest Restoration Act ... Completed 8.23.05</i></p> <p>B. <i>Colorado State Minimum Standards of CWPP ... Completed 8.23.05</i></p> <p>C. <i>Firewise Household Tips and Property Mitigation and Protection ... Completed 8.23.05</i></p> <p>D. <i>Fire Hazard Classes and Fuel Models ... Completed 8.23.05</i></p> <p>E. <i>2005 USFS Mitigation Impacting Perry Park Completed 8.23.05</i></p> <p>F. <i>Perry Park Metropolitan District Communications Plan ... Completed 8.23.05</i></p> <p>G. <i>Perry Park Metropolitan District Services & Benefits ... Completed 8.23.05</i></p> <p>H. <i>Common Terms (National Fire Danger Rating System) ... Completed 8.23.05</i></p> <p>I. <i>Mutual Aid Response Time and Equipment Resources ... Completed 8.23.05</i></p> <p>J. <i>Mitigation Area Descriptions and Baseline Data and Photographs...This appendix should be completed for 2006 fuel mitigation projects by October 6, 2006. Baseline data for fuel mitigation after 2006 will be added at a later date.</i></p> <p>K. <i>Mutual Aid Annual Agreement...Completed 10.5.05</i></p>

Individuals Active in Sub Committees:

- *Fire Site and Mitigation Sub-Committee:* Randy Johnson, Keith Worley, Dave Hamling, Bob Owens and Larry Schlupp
- *Communications and Information Sub-committee:* Bob Owens, Mike Medberry and Larry Schlupp
- *Response Sub-Committee:* John Brogan